

OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 6 December 2022 10:09:00 am

Division:
Committee: Te Hiku Community Board
Officer:

Date From: 1/01/2020
Date To: 6/12/2022

Meeting	Title	Resolution	Notes
Te Hiku Community Board 7/12/2021	Notice of Motion - Waterfront Cafe and Bar - Mangonui	RESOLUTION 2021/77 Moved: Member Felicity Foy Seconded: Chairperson Adele Gardner That Te Hiku Community Board recommends that the Far North District Council: <ol style="list-style-type: none"> approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar. and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town centres. <p style="text-align: right;">CARRIED</p>	08 Nov 2022 9:09am Whiu, Rhonda-May Once LTO application has been agreed, it progresses to the Property Legalisation Officer, Legal Services for assessment. The application is discussed with NTA, NTA make the decision as to its approval or declination. Once this is obtained, the Alfresco dining application received 13/9/22 by Environmental Health Services will be processed and sent it to an upcoming THCB meeting for comment. 29 Nov 2022 11:34am Meekings, Kay Draft LTO forwarded to NTA for consideration. NTA response: We have not evaluated this site yet as we are just workshopping the parklet process with the Te Hiku Board at their December meeting. I am not able to comment until we have further details in regard to what the café is proposing (site plan, location, etc). Elizabeth Stacey - Road safety Engineer & Traffic Engineer Northland Transportation Alliance - 29-11-22 06 Dec 2022 9:28am. RFS:4126356
Te Hiku Community Board 29/03/2022	Northern Drainage Area Committees Reports (Kaitaia, Waiharara & Kaikino, Motutangi)	RESOLUTION 2022/7 Moved: Member Sheryl Bainbridge Seconded: Member Darren Axe That Te Hiku Community Board, having the delegation for the Northern Drainage Area Committees, and having received reports on progress on all Drainage aspects; Planning, financing, and physical works, for the financial year ending the 30th of June 2022	17 Aug 2022 2:08pm Whiu, Rhonda-May Far North Waters (FNW) responses added, 1. Before proceeding with a June/July 2022 spray of drains, the council will ask the property owners whether this is necessary, or whether they are prepared to wait for the spring and autumn cleans from 2022 onwards.

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		<p>requests the Chief Executive to confirm in writing to the Te Hiku Community Board that:</p> <ol style="list-style-type: none"> 1. Before proceeding with a June/July 2022 spray of drains, the council will ask the property owners concerned whether this is necessary, or whether they are prepared to wait for the spring and autumn cleans from 2022 onwards; 2. As the programme states that spraying will be done in late spring and late autumn, the council will arrange for automatic issue of a works order in late September/early October and again in late January/early February; 3. Regular monitoring will be in place to ensure that two sprays per season are carried out, and that they are carried out in consultation with property owners to ensure that they are done at the right time i.e. low tide in the lower reaches of the drains; 4. The council will inform property owners immediately of the 2019 bylaw and Land Drainage Act conditions. Properties are changing hands all the time and there is no logic in waiting until June to send information; 5. Where property owners have knowingly undertaken development that is inconsistent with the bylaws or Land Drainage Act, give them a month to rectify this and then arrange for the work to be rectified and send them an invoice for the cost for expenses as clearly set out in Section 9.1 of the Land Drainage Bylaw 2019; 6. Advise what steps have been put in place to prevent Northern Drainage District committees being included in the proposed Three Waters reform as they relate to local land drainage which is separately rated for and not drinking water, wastewater or urban stormwater; 	<p>Irrelevant as we are in Aug 2022 however, the decision on the spraying programme and frequency of the sprays is established by the Drainage Committees.</p> <p><u>2.</u> As the programme states that spraying will be done in late spring and late autumn, council will arrange for automatic issue of a works order in late September/early October and again in late January/early February. Not ALL programmes have two lots of spraying, most only have one. The Council won't issue a works order, Far North Waters (through Ventia) issue the work orders to contractors as required, to ensure the programme occurs at the programmed times.</p> <p><u>3.</u> Regular monitoring will be in place to ensure that two sprays per season are carried out, and that they are carried out in consultation with property owners to ensure that they are done at the right time i.e. low tide in the lower reaches of the drains. As mentioned most areas do not have two sprays, consultation/communication will be held with property owners and the contractors to ensure they occur at the right time such as low tide considerations.</p> <p><u>4.</u> The council will inform property owners immediately of the 2019 bylaw and Land Drainage Act conditions. Properties are changing hands all the time and there is no logic in waiting until June to send information.</p>

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		<p>7. Ensure that going forward, the management of the northern drainage areas will have adequate staff resourcing;</p> <p>8. All Board members will receive a copy of the draft management plans well in advance of the workshop scheduled for 4 April 2022.</p> <p style="text-align: right;">CARRIED</p>	<p>As discussed with the Drainage Committees, we are investigating the possibility of including some information within the Rates Notices.</p> <p><u>5.</u> Where property owners have knowingly undertaken development that is inconsistent with the bylaws or Land Drainage Act, give them a month to rectify this and then arrange for the work to be rectified and send them an invoice for the cost for expenses as clearly set out in Section 9.1 of the Land Drainage Bylaw 2019. This would be on a case-by-case basis and not arbitrarily enforced as to conducting work and issuing an invoice. Action has also been taken to ensure that Far North Waters has delegated powers to enforce the Bylaws.</p> <p><u>6.</u> Advise what steps have been put in place to prevent Northern Drainage District committees being included in the proposed Three Waters reform as they relate to local land drainage which is separately rated for and not drinking water, wastewater or urban stormwater. The decision on what is included within the Three Waters Reform rests with the Government and the Department of Internal Affairs (DIA). Our current understanding is that only urban stormwater will be included.</p> <p><u>7.</u> Ensure that going forward, the management of the northern drainage areas will have adequate staff resourcing.</p>

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			<p>As advised by the CEO, management of the drainage areas is provided by Far North Waters. The primary contact person has been introduced to the Drainage Committees.</p> <p>8. All Board members will receive a copy of the draft management plans well in advance of the workshop scheduled for 4 April 2022. The draft management plans were circulated and the workshop has been held. The Plans are now being updated.</p> <p>06 Dec 2022 9:33am. Appointments to Management Committees report will come to Community Boards in the New Year. Richard Jenkins will attend <u>February 2023 THCB meeting.</u></p>
Te Hiku Community Board 16/08/2022	Kaitaia Drainage Area 2022/2023 Programme	<p>RESOLUTION 2022/71 Moved: Member William (Bill) Subritzky Seconded: Member Jaqi Brown That Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme with the addition of the machine cleaning for the H. Subritzky Drain from State Highway 10 to the river (approximately 300 metres), based on the assumption that the funds are available and in the financial accounts that were not presented at the meeting as recommended by the Kaitaia Drainage Area Committee.</p> <p style="text-align: right;">CARRIED</p>	<p>09 Nov 2022 1:39pm Whiu, Rhonda-May Richard Jenkins has been communicating with the THCB and will be presenting a programme.</p> <p>05 Dec 2022 1:33pm George, Tania The work has been priced but waiting on financials to be confirmed.</p> <p>06 Dec 2022 9:29am. Appointments to Management Committees report will come to Community Boards in the New Year. Richard Jenkins will attend <u>February 2023 THCB meeting.</u></p>

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Te Hiku Community Board 16/08/2022	Waiharara and Kaikino Drainage Area 2021/2022 Programme Update	RESOLUTION 2022/72 Moved: Member Sheryl Bainbridge Seconded: Member William (Bill) Subritzky That Te Hiku Community Board: <ol style="list-style-type: none"> note the Waiharara and Kaikino 2021/2022 work programme report for information. Request, through the Chief Executive, a report from the Council Rates staff and a workshop with Council Rates staff regarding the rating of the drainage areas, the boundaries and classifications. <p style="text-align: right;">CARRIED</p>	08 Nov 2022 9:07am Whiu, Rhonda-May - Reallocation Action reassigned to Thomas, Angie by Whiu, Rhonda-May - assigned to Angie Thomas for comment at request of CB Co-ordinator 09 Nov 2022 1:40pm Whiu, Rhonda-May A workshop date to be booked with the THCB. 06 Dec 2022 9:29am. Appointments to Management Committees report will come to Community Boards in the New Year. Richard Jenkins will attend February 2023 THCB meeting.
Te Hiku Community Board 16/08/2022	Waiharara and Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2022/73 Moved: Member William (Bill) Subritzky Seconded: Member Sheryl Bainbridge That Te Hiku Community Board: <ol style="list-style-type: none"> approve the reviewed Waiharara and Kaikino Drainage Areas spraying works programme approve one spray in February/March for Kaikino, subject to available funds, the inclusion of machine cleaning for the Hobson Extension Drain. <p style="text-align: right;">CARRIED</p>	08 Nov 2022 9:17am Whiu, Rhonda-May Richard Jenkins the operations manager has been organising the spraying contract and is all going to plan. 05 Dec 2022 1:34pm George, Tania b) in action and included in programme; c) financials to be confirmed. 06 Dec 2022 9:30am Appointments to Management Committees report will come to Community Boards in the New Year. Richard Jenkins will attend February 2023 THCB meeting.
Te Hiku Community Board 16/08/2022	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2022/75 Moved: Member Jaqi Brown Seconded: Member William (Bill) Subritzky That Te Hiku Community Board approve the reviewed Motutangi Area 2022/2023 work programme with the additions of a culvert at	05 Dec 2022 1:32pm George, Tania UPDATE: In hand, currently with Richard Jenkins getting KCL contractor to price this work. 06 Dec 2022 9:30am.

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		<p>Selwyn Drain and four strainers and two gates at Bryan Drain as recommended by the Motutangi Drainage Area Committee.</p> <p style="text-align: right;">CARRIED</p>	<p>Appointments to Management Committees report will come to Community Boards in the New Year. Richard Jenkins will attend <u>February 2023 THCB meeting.</u></p>
Te Hiku Community Board 16/08/2022	Taipa Traffic Calming Petition	<p>RESOLUTION 2022/76 Moved: Member Jaqi Brown Seconded: Member Felicity Foy That the Te Hiku Community Board:</p> <ul style="list-style-type: none"> a) receive the report Taipa Traffic Calming Petition; and, b) acknowledge staff will complete additional investigation and recommendation(s) to the Board and petitioners in conjunction with the tabled document “Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa” received from GM, Andy Finch. c) Request that a report be brought to the next Infrastructure Committee that outlines the petition and proposed works in Taipa. <p style="text-align: right;">CARRIED</p> <p><u>TABLED DOCUMENT:</u> Correspondence from Andy Finch – Haigh Workman – “Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa”</p>	<p>08 Nov 2022 9:06am Whiu, Rhonda-May - Reallocation Action reassigned to Finch, Andy by Whiu, Rhonda-May - reassigned at the request of the CB co-ordinator</p> <p>08 Nov 2022 4:19pm George, Tania A site visit to Taipa has been organised for Wednesday 9 November 2022 by GM-IAM to look at:</p> <ol style="list-style-type: none"> 1. Traffic calming, 2. Placemaking/landscaping, 3. Drainage, 4. Iwi aspirations – including other work in Taipa. <p>NTA, Haigh Workman, Trudy Allen, Cr Foy, Sheryl Bainbridge, Shayne Storey, and Graham Lutze have been invited. Andy/Finch and Elizabeth Stacey to provide information on outcome of visit.</p> <p>21 Nov 2022 11:37am George, Tania A joint proposal for traffic calming, cycling and placemaking is being developed before a future meeting of stakeholders in the New Year.</p>

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Te Hiku Community Board 20/09/2022	Te Hiku Statement of Community Board Fund Account as at 31 July 2022	<p>RESOLUTION 2022/86</p> <p>Moved: Chairperson Adele Gardner Seconded: Member William (Bill) Subritzky</p> <p>That the Te Hiku Community Board</p> <p>a) Receive the report Te Hiku Statement of Community Board Fund Account as at 31 July 2022</p> <p>b) And that the unused funds of \$7,711.46 allocated to the Jaycee Park Picnic Tables at the 1 June 2021 meeting be returned to the available balance for reallocation</p> <p>c) And that the unused funds of \$2,720 allocated to Be Free Inc Mangonui Festival 2021 at 17 November 2020 meeting be returned to the available balance for reallocation.</p> <p>d) And that the unused funds of \$2,055 allocated to Rosemary Archibald at 7 December 2021 meeting be returned to the available balance for reallocation.</p> <p><i>Note: the Board would like an update on drinking fountain for Jaycee Park basketball court</i></p> <p>CARRIED</p>	<p>29 Sep 2022 9:26am Hammond, Kim - Reallocation</p> <p>Action reassigned to Rotimi, Segun by Hammond, Kim - Segun is the report writer and will need to note this in the next Statement of Community Board Fund Account report.</p>
Te Hiku Community Board 20/09/2022	Motion- Engagement on Te Hiku Community Board Concept Plans (Houhora Heads/Pukenui, Karikari Peninsula, Doubtless Bay and Hihi Areas)	<p>RESOLUTION 2022/87</p> <p>Moved: Member Felicity Foy Seconded: Chairperson Adele Gardner</p> <p>That the Te Hiku Community Board request the Chief Executive to add to the Engagement Work Plan the engagement for Houhora Heads/Pukenui, Karikari Peninsula, Doubtless Bay and Hihi concept plans that were adopted at this meeting by the Te Hiku Community Board</p> <p>CARRIED</p>	<p>08 Nov 2022 9:02am Whiu, Rhonda-May</p> <p>The THCB Coordinator is assisting the Engagement Team in completing Engagement Plans for the Concept plans adopted by the THCB meeting of 20/9/22 and the THCB may wish to support the implementation using their networks.</p>

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Te Hiku Community Board 18/11/2022	Chairperson and Members Reports	RESOLUTION 2022/99 Moved: Chairperson Adele Gardner Seconded: Member William (Bill) Subritzky That the Te Hiku Community Board note the reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, Members Darren Axe, Bill Subritzky and Sheryl Bainbridge. And that the board request a report from the CE outlined ward rate, asset renewal and depreciation schedules associated with each hall in the Te Hiku Ward to be circulated to the board. CARRIED	06 Dec 2022 9:31am. Information Report coming to the Community Board February 2023 (based on December results)
Te Hiku Community Board 18/11/2022	Te Hiku Statement of Financial Performance Activities by Ward for the period ending September 2022	RESOLUTION 2022/104 Moved: Member Felicity Foy Seconded: Member Darren Axe a) That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2022. b) And request from the CE a Performance report for parks and reserve contractors' maintenance contract for the Te Hiku Community Board. CARRIED	06 Dec 2022 9:31am. Information Report coming to the Community Board February 2023 (based on December results)